CHEVERELL MAGNA PARISH COUNCIL

MINUTES OF THE MEETING OF CHEVERELL MAGNA PARISH COUNCIL HELD ON Monday 13th July 2020 Online Meeting

Minute	Item	Action
No.		
12/20	Councillors in Attendance	
	B. Morillo-Hall, P. Cadwgan, K. Porter (acting Chair). N. Bland	
	Cllr. R. Gamble, Wiltshire Council	
13/20	Public in Attendance: 4	
14/20	Apologies for Absence: Cllr. A. Alexander	
	Cllr. R. Hayward,	
	Cllr. S. Pearce	
	Mr T Knight, Erlestoke Prison	
15/20	Open Forum:	
	Planning - 6 Witchcombe Close, Great Cheverell GC 20/05112/FUL.	
	This matter was brought into the Open Forum for discussion to allow for any	
	comments from the applicants during Council debate. Cllr. Porter, as the portfolio	
	responsibility holder of 'Planning' spoke of her research into this matter. Cllrs had reviewed the plans. Cllr. Porter advised that, to date, Council had not received any	
	comment from any other Parishioner on this matter. Council <i>resolved</i> that it had no	
	objections to this application.	
16/20	Disclosures of Interest None	
	None	
17/20	Minutes of the Meeting held on 15 th June 2020	
	Council unanimously agreed the Minutes	
18/20	Report by Cllr. R. Gamble, Wiltshire Council	
	Wiltshire Council: Cllr Gamble informed Council that Wiltshire Council was moving	
	from response to CV19 mode to recovery mode and was now starting to focus on	
	other issues too. Much resource had been devoted to and redirected to dealing with	
	CV19. The earlier estimate of £50+M shortfall in budget had been revised and was now thought to be in the area of £35M. With prudent management it was felt that	
	this could be made up between now and the end of March 2021.	
	Local Plan (previously 'Core Strategy'): Cllr Gamble advised that this plan was now	Cllr. Porter
	being worked on and strongly encouraged the Council and parishioners to be engaged with it to determine the Great Cheverell they wanted.	
	Highways: Cllr. Gamble advised he was still trying to make progress on Victoria Park	Cllr. Porter
	with the local MP, Danny Kruger and the Ministry of Justice. He suggested that a	
	housing development (of appropriate type) at Victoria Park might provide some	
	funding towards the upgrade of the environment in that area; such as new road	
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	surfaces and lighting. He advised that if that should be a consideration; Wiltshire Council would come to the Parish Council for input into that policy.	
	Off road bikes and 4x4 vehicles: There appears to be a significant increase in these types of vehicles using some parts of Salisbury Plain (such as the top of Pear Tree Lane) as an unauthorised obstacle course and racing track. This is MOD land and such usage should not be happening. Several Councillors also said that they had been aware of these events in more recent times and were concerned by this and the danger that fast-moving vehicles presented to the public. Cllr. Gamble asked that they write to him to add weight to his representations. Hare-coursing in other areas of the Plain had had a significant adverse impact upon the hare population.	Parish Council
	Cllr Cadwgan advised Cllr. Gamble of the road traffic accident which had happened outside 85 High Street, Great Cheverell and which, according to the motorist who was involved, had been caused by the hoarding around this property which greatly obstructed the view of motorists. This was a matter which the Council had brought to the attention of the Planning Enforcement Team at an earlier date and spoken with Cllr Gamble on. Cllr. Gamble said he would try again with the Planning Team. Cllr Cadwgan said he would write to the Planning Enforcement Team on the matter.	Cllr Gamble & Cllr Cadwgan.
	Council <i>noted</i> Cllr. Gambles' report.	
19/20	Wiltshire Police A written report had been sent to Council and they <i>noted</i> the report.	
20/20	 Clerk's Report 1. Update of Standing Orders: This item was <i>deferred</i> to the September meeting due to the absence of Cllr. Alexander. 	Clerk & Cllr.
	 Planning: 85 High Street, Great Cheverell: Cllr. Porter <i>advised</i> that an Appeal was in process. No date had yet been set to hear the Appeal. Council <i>noted</i> the information. The Bell Pub - Hedgerow Damage: Cllr Porter <i>advised</i> that the Planning Enforcement Officer had been to the Pub to observe the situation and had written to request further information from the Publican. Council <i>noted</i> the information. The Manor House, 11 Church Road, Great Cheverell GC 20/05657/TCA: Council <i>resolved</i> that it had no objections to this application. Witchcombe Close, Great Cheverell GC 20/05112/FUL: This item was taken and discussed in the Open Forum session 	Alexander
	3. Planning Sub-Committee: in the last meeting, Council had agreed to set up a Sub Committee to handle any applications that came in and had to be reviewed between meetings. Discussion was had about the process of setting up the Sub-Committee. Cllr. Porter asked for volunteers for the Sub-Committee and all 4 Councillors in attendance volunteered to be members. Therefore, Council <i>resolved</i> that the members will be: Cllrs. Porter (Chair), Morillo-Hall, Cadwgan and Bland. The Clerk was tasked with drafting Terms of Reference to be placed before full Council at the next meeting in September.	Clerk & Cllr. Porter
	4. Witchcombe Lane: The Clerk advised that a Parishioner had been in touch with the Council about a serious accident to a family member. This individual had sustained a significant injury in the bridleway part of this lane which was requiring considerable post incident support. Council discussed the matter and <i>resolved</i> that Cllrs Porter and Cadwgan would write to Wiltshire Council to request that attention was given to the surface of the bridleway.	Cllrs. Porter & Cadwgan

5.	Potential Re-opening of the Playground: Cllr. Morillo-Hall updated the meeting on this matter. Before the playground could be opened, several items had to be attended to and those were dependent upon other service suppliers. There was a problem with dog fouling and litter around the playground which was also a concern. However, matters were in hand and progressing. In the meantime, Cllr. Cadwgan would procure some appropriate signage and Cllr. Bland would source quotes for the emptying of the dog waste bin. Council <i>noted</i> the report.	Cllrs. Morillo- Hall, Cadwgan and Bland
6.	Working Party: Data Protection (WP:DP): The Clerk updated Council on the progress of the WP:DP. It had met twice in the past month and had focussed on matters concerning the Dog Fouling Surveillance Camera. An Impact Assessment had been completed and was put before Council at this meeting. Council <i>approved</i> the Impact Assessment. As part of the compliance requirement, it was important to carry out a community survey to gain community response into the plans for the camera. The Clerk advised Council of the proposed 'engagement' programme. Council <i>agreed and approved</i> the programme.	Clerk; Cllrs. Bland & Cadwgan
7.	Autospeedwatch Camera: Cllr Bland updated the meeting. The camera was still active and was collecting anonymous data. However, whilst the Speedwatch Team was inactive, the data was purely trend data. It was envisaged though, that when the Team reactivated, this would be able to produce 'hotspot' information which could be used to target specific days/times when speeding was more of an issue. A Parishioner had written to ask if it was possible for there to be another camera located at the other end of the village (Weavers Mead end). Cllr Bland said that, based on current experience, he would recommend to Council that it investigate other systems to see what other methods might bring a solution. Council <i>requested that</i> Cllr. Bland research such systems.	Cllr. Bland
8.	Defibrillator: The Clerk advised that Council would need to put in place a more substantial monitoring system to enable it to comply with the terms of the lease of the equipment from South Western Ambulance Service. Council <i>debated</i> this issue. Council <i>resolved</i> to appoint a Defibrillator Guardian to manage the requirements of the device. Cllr. Porter <i>agreed</i> to be the Defibrillator Guardian who would carry out the required checks and do the monthly reports required by SWAS. Council was <i>advised</i> that the Defibrillator Training date for both Council and for interested members of the Public was the evening of Monday 30 th November 2020 at The Pavilion. Council <i>noted</i> the information.	Cllr. Porter; Clerk
9.	Facebook Page - This item was <i>deferred</i> to the September meeting due to the absence of Cllr. Hayward.	Clerk
10.	Great British Village Clean-Up - Cllr. Bland <i>informed</i> Council that the format of this event had changed in terms of operating the event due to COVID19. Council favoured supporting small groups (up to 5) of local people with equipment to help them with their efforts and <i>agreed</i> that this was the approach it would take. Cllr Bland <i>agreed</i> to organise this event and publicise it using various media.	Cllr. Bland
11.	Clerk Holiday period: The Clerk advised that her holiday period was imminent and would start on Wednesday 15 th July and she would return to the role on	

	Monday 7 th September. Council <i>noted</i> this information. Council was also on	
	its' Summer Recess for much of this period with only very urgent or	
	emergency matters being attended to.	
21/20	Finance:	
21/20	Finance:	
	1 i Council <i>noted</i> its' current financial position	
	ii Council <i>noted</i> and approved the following payments due:	Clerk
	Clerks Salary (July 2020)	
	Clerks Salary (August 2020)	
	£28.00 Ringstones Media	
	£14.39 Mrs J Sargent - Refund of Expenses (Zoom video-conferencing	
	provision)	
	£60.00 Mr B Nisbeck - Cutting of hedges and shrubs at the Pavilion (using	
	2 of 6 trims of the year)	
	iii Council <i>noted</i> the variance to the approved budgets shown in the BvA analysis.	
	2. Audit 2019-20 - External Audit:	
	Council <i>noted</i> the receipt of the Certificate of Exemption from external review by the External Auditors.	
	Council <i>noted</i> that the period of Exercise of Public Rights of Publication of the AGAR and supporting documents had now commenced.	
	3. The Pavilion Trust (PT) - Potential request for change of business rating payment responsibility.	
	The Clerk advised that she had been contacted last week by the Secretary to the Pavilion Trust regarding their Trustees decision to apply for a Grant to support the PT. However, following research into the matter with Wiltshire Council, this would mean that the PT would be required to become the business rating payment responsibility body rather than the Council. Council <i>debated</i> this proposal but concluded that until it understood all ramifications of such a move it could not make an informed decision on the matter. Council <i>resolved</i> that the PT be advised it was willing to look at the request but that that it could not move forward on this matter until it had more detailed information to hand.	Clerk; Cllrs. Pearce & Hayward
22/19	Standing Reports:	
	Noticeboard: Cllr. Bland, reminded Council of the old Noticeboard which was falling apart and beyond repair. However, replacements are circa £700 and Council currently did not have a budget for it and, despite the kind offer of a donation towards a new one, it was still beyond budgetary reach. He suggested that, for the time being, the old Noticeboard be removed until such time as it could be replaced. The Council still had a decent Noticeboard outside the current shop. Council <i>agreed</i> to this proposal.	Cllr. Bland
	Tree Assessment Works: Cllr. Bland said he would chase the progress of this item with the relevant suppliers to ensure that the tree stock was safe. Council <i>agreed</i> to this proposal	Cllr. Bland
	Hanging Baskets: Cllr. Bland reported that he had researched this earlier suggestion and had had a quote from a local provider who would provide 6 baskets and would	Cllr. Bland

charge £500 for their annual upkeep and regular refresh. Council <i>resolved</i> that it would defer this item for further discussion until its' September meeting.	
Overhanging hedge at 6/7 Townsend: Concerns had been reported that the hedge overhanging from this property was causing potential obstructions to the view of both pedestrians and motorists. Cllr. Porter had been to look and reported that it wasn't clear which property the hedge was overhanging from. As Councillor with the 'Traffic' portfolio responsibility, Cllr. Cadwgan <i>agreed</i> that he would take a look and determine next steps.	Cllr. Cadwgan
The meeting closed at 9.47pm	

NEXT MEETINGS: Due to the current Coronavirus situation the next Full Council meeting will be held <u>online</u> on Monday 7th September 2020 @7.30pm. Joining information will be published in due course on the Agenda for the meeting, copies of which will be found on the Council noticeboard; the Great Cheverell community page and the Council website.

FOR MORE INFORMATION, PLEASE SEE THE COUNCIL'S WEBSITE AT www.greatcheverell.org